

**Academic License for Teaching or Non Commercial Research
Initial Inquiry Form**

Name of Academic Institute

Name of Student/Researcher: Department.....

Name of Teacher, Supervisor of Project or Project Leader:

Address:

Telephone:..... Fax:E-mail:.....

Is research funding available? (Please Tick) Yes No

Amount of funding available:

Source of funding:.....

Details of Research Project or Proposed Teaching Uses: (Attach copy of Research Proposal):

.....
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.....
.....
.....
.....
.....
.....

Digital Mapping Required

Data Required

Product Name:

Map Sheet/Tie number:.....

Map features required: (Please Tick4) All Specific List

Please specify list required:

.....

.....

Location of map data

Address:

.....

Co-ordinate: (Irish Grid or ITM)

Lower Left Co-ordinate:mE.....mN

Upper Right Co-ordinate:mE.....mN

Or


Centrepoint:mE.....mN

Ground size of window required:metres (width) metres(height)

Please send completed Form to:

**Manager
Digital Sales
Ordnance Survey Ireland
Phoenix Park
Dublin 8**

Documents are considered CONTROLLED in their electronic format or containing an original signature. Other printed copies are considered UNCONTROLLED. Users must ensure that hard copies are the current version by comparing them to the version on the computer network at the time of use.

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Tel: +353 1 8025376 or Fax: +353 1 8025377 or E-mail digitals@osi.ie

ACADEMIC LICENCES FOR OSI DIGITAL DATA

Procedures, Terms & Conditions

INTRODUCTION

This paper outlines the procedures, terms and conditions for the supply of OSi Digital Data to Academic Institutions for Teaching or Non Commercial Research.

PRINCIPLES

The supply of data to Academic Institutes excludes maintenance of the data supplied. The agreement is with the Institute, not the student, therefore the license is to be signed by an authorised representative of the Academic Institution. These procedures are to be established for a period of one year, at which time they will be reviewed.

PROCEDURE:

1. The teacher or researcher forwards an **Initial Inquiry Form [Pages 1 & 2 only]** to the Manager Digital Sales, Ordnance Survey *Ireland*, Phoenix Park, Dublin 8 for the purposes of obtaining an estimate of the cost of the products required. The estimate must clearly indicate the level of academic discount applied.
2. The OSi determines the price for the lease of the data required, and informs the teacher or researcher. This will allow the teacher or researcher to include a realistic cost in any application for funding.
3. The researcher forwards an **Order Form** to the Manager Digital Sales, Ordnance Survey *Ireland*, Phoenix Park, Dublin 8, together with an official Purchase Order signed by an authorised officer, and a covering letter from the head of the relevant Department, or an acceptable nominee, confirming the proposed use.
4. An OSi **Academic Licence** for teaching and research is signed by the teacher, researcher, supervisor, or project leader and countersigned by an authorised representative of the Institution confirming acceptance of the terms and conditions of supply before receipt of the data. The Academic Licence is between Ordnance Survey *Ireland* and the Academic Institution.
5. OSi may nominate a ‘responsible person’ to sign off the termination of the leasing term to ensure the return of the data, and the fact that no copies have been retained.

6. It is the customer’s responsibility to ensure all students/researchers are aware of the OSi **Terms & Conditions** of supply and all other conditions contained in the **Academic Licence**.

PRICING

There will be a standard charge of € 50.00 per data set supplied to cover OSi administrative costs.

Each data set will be licensed for the period of the research project, for which a once off fee will be charged at 20% of the standard year 1 supply fee, or initial supply fee. There will be no on-going annual charges.

Supply of revisions or updates will be calculated as though they are a new order.

No other form of discount is to be applied to the data supplied.

Examples

1. One, 20km x 20km tile of 1:50,000 vector data is required.
- | | | |
|-----------------------------------|-----------------|----------------|
| Standard Initial supply fee | € 148.00 | |
| Less Academic Discount (80%)..... | <u>€ 118.40</u> | |
| License fee payable | | € 29.60 |
| VAT 21 % | | € 6.21 |
| Administrative fee | | <u>€ 50.00</u> |
| TOTAL FEE Payable | | € 85.81 |


2. One, 20km x 20km tile of 1:50,000 vector data and a complete raster data set of the Dublin Street Guide is required.
- 1:50,000 data
- | | | |
|-----------------------------------|----------------|----------------|
| Standard Initial supply fee | €148.00 | |
| Less Academic Discount (80%)..... | <u>€118.40</u> | |
| License fee payable..... | | € 29.60 |
| VAT 21 % | | € 6.21 |
| Administrative fee..... | | <u>€ 50.00</u> |

Dublin Street Guide

Standard initial supply fee.....	€1829.10
Less Academic Discount (80%).....	<u>€1463.28</u>
License fee payable.....	€365.82
VAT 21 %	€ 76.83
Administrative fee.....	<u>€ 50.00</u>
TOTAL FEE Payable	€578.46

TERMS & CONDITIONS

1. Research Licenses will only be granted to teachers and researchers in Third Level Educational Establishments for using Ordnance Survey *Ireland* (OSi) mapping, both in digital and graphical form on a project by project basis. The data will be used solely for the purpose for which it is licensed.
2. OSi digital data are supplied on a licensed basis only. The data remains the property of Ordnance Survey *Ireland*.
3. The data will be returned in its entirety and no copies held upon termination of the agreement.
4. The digital information, or any part of it will not be passed on, sold, or loaned to any third party for any reason without the prior permission of the Director, Ordnance Survey *Ireland*.
5. A nominated person acceptable to OSi (e.g. the Head of Department) will be responsible for the security of the data.
6. OSi digital data may not be used on the internet without specific permission from the Director, Ordnance Survey *Ireland*.
7. OSi digital data supplied on foot of a research license may only be used for teaching or research purposes and is prohibited from being used in any commercial capacity.
8. The customer is permitted to use the data in demonstrations, displays, thesis and scientific papers (both internal and published) provided that a statement acknowledging that the data were supplied by Ordnance Survey *Ireland* is displayed on the demonstration, displayed product, thesis or scientific paper. OSi digital data, or data derived from the OSi material may not be published in any other form, other than as set out above, without explicit permission from the Director of Ordnance Survey *Ireland*.
9. A research license is an exclusive, non-transferable license which permits use of the data on a single computer in the event of their being a single researcher. Should the research project involve a project involve a project team, the number of researchers must be declared to permit an agreed number of copies to be made. All researchers must be made aware of these conditions, and sign an undertaking to adhere to all conditions specified.

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10. A maximum print of 50 copies is permitted under the research license to facilitate supplying students for teaching purposes. An OSi permit is required for printing greater than 50 copies.
11. Any breach of these terms and conditions will result in OSi terminating the license agreement unilaterally, and all data, copies etc., must be return to OSi immediately.
12. Copyright in all data rests with the Government of Ireland, and must be acknowledged as such.